

**INTERNAL ASSIGNMENT QUESTIONS
M.A. PUBLIC PERSONNEL MANAGEMENT FINAL**

**ANNUAL EXAMINATIONS
(2015-2016)**



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" Grade)

**DIRECTOR
Prof. H.VENKATESHWARLU
Hyderabad – 7 , Telangana State**

Dear Students,

Every student of M.A. PPM Final has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to you will be forwarded to the Controller of Examination, OU for inclusion in the University Examination marks. If you fail to submit Internal Assignments before the stipulated date, the internal marks will not be added to University examination marks under any circumstances. The assignment marks will not be accepted after the stipulated date,

You are required to **pay Rs.300/- fee** towards Internal Assignment marks through DD (in favour of Director, PGRRCDE, OU) and submit the same along with assignment at the concerned counter **on or before 30-06-2016** and obtain proper submission receipt.

ASSIGNMENT WITHOUT THE DD WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed papers will not be accepted and will not be valued at any cost. Only hand written Assignments will be accepted and valued.

Methodology for writing the Assignments:

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days including Sunday for collecting information on the topic of your assignments.
(10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

1. NAME OF THE STUDENT :
2. ENROLLMENT NUMBER :
3. M.A.. PPM Final :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :
6. Write the above said details clearly on every subject assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper wise and submit assignment number wise.
8. Submit the assignments on or before **30-06-2016** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

**Prof.H.VENKATESHWARLU
DIRECTOR**

M.A. PUBLIC PERSONNEL MANAGEMENT FINAL INTERNAL ASSESSMENT

PAPER - I:HUMAN RESOURCE DEVELOPMENT

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Explain the important emerging trends and perspectives in HRD.
2. Discuss the definitions and characteristics of leadership.
3. Define the Human resource planning and explain its importance.
4. Discuss the important methods of Training Needs.
5. Explain the term and importance of Total Quality Management (TQM)

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. What is Human Resource Development ? Explain its significance, objectives and functions.
2. What is performance appraisal ? Discuss the methods and techniques of performance appraisal.

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PAPER - II : EMPLOYER – EMPLOYEE RELATIONS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Explain about the Whitleyism.
2. Discuss the process of worker's participation.
3. Explain the forms of Administrative Tribunals India.
4. Write about the Joint Consultative Machinery in India.
5. Discuss the concept of Integrity in Administration.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Explain the various concepts of Employer – Employee relations.
2. Discuss the important regulatory machinery for guiding Industrial relations in India.

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PAPER - III : INDUSTRIAL RELATIONS & LABOUR LEGISLATIONS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. What are the Functions of Industrial Relations.
2. Bring out the problems of Trade Unions ?
3. Explain the salient features of Industrial disputes Act 1947 ?
4. Discuss the responsibilities of workers ?
5. Give a brief history of the bonus Law.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. What is meant by Industrial relations ? Briefly state their nature and significations.
2. Examine the role and functions of Trade Unions.

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PAPER - IV : COMPENSATION ADMINISTRATION

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Concept of Remuneration / Compensation.
2. Objectives of Job evaluation.
3. Merits and demerits of Non-wage Incentives
4. Bonus
5. Classification of Pension.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Discuss the meaning and importance of Principle of fair comparison.
2. Write an essay on Composition role and functions of Pay Commission in India.

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PAPER - V : RESEARCH METHODS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Meaning of Social Research
2. Secondary Data.
3. Significance of Research.
4. Data Analysis
5. Importance of Sampling.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Discuss about the Fundamental and theoretical Research.
2. Write an essay on the significance of report writing.